

Printing Instructions For Flip Chart and Dream Book

The following are two options you can use to print the Dream Team Area's Flip Chart and Dream Book.

1) Your home office printer

- a. Print in color on regular white paper or 65# card stock
- b. Use Duplex option with specifications listed below
- c. If you print on regular paper place, place the pages in sheet protectors that can be purchased from your local dollar store.
- d. Put into the presentation binder that comes with your Starter Kit or you can purchase an empty binder from InTouch.

OR

2) Call your local Office Depot/Office Max or FedEx Kinkos

- a. Give them the Mary Kay account number and obtain a price quote:
Office Depot: # 8011 887 9924 FedEx: 0000563592
REMEMBER: Your quote will include a print fee, the paper and the ink
- b. Use the specifications listed at the bottom of this page.
- c. Email the document to them at the email address they give you and be sure to place your quoted price in the email.
- d. ****You should pay no more than \$22 using the specifications we supply.**
- e. Assemble into the binder that comes with your Starter Kit or you can purchase an empty binder from InTouch.

SPECIFICATIONS:

45 total pages

Page setup: Landscape

Double-Sided - Flip on SHORT side

Print on 24 lb. white paper (Least expensive)

****You can choose to print on a heavier paper but it will cost more. A 32 lb. paper would be a good option.**